



OPEN POSITION FOR COMMUNITY HEALTH WORKER

Position start date: January 2024

Time and Duration: This is a temporary, part-time hourly contract consultant position estimated at 20 hours a week. There is a possibility of an extension and/or full-time associate position based on performance.

About the Organization

[Project New Yorker](#) is a 501(c)(3) not-for-profit organization based in Jamaica, Queens that focuses on digital, financial, and health literacy programs and resources to under-resourced immigrant women and youth in NYC.

Position Overview

Community Health Workers (CHWs) are essential public health workers who are trusted members of the community they serve and are passionate about social justice and supporting their communities. This trusting relationship enables CHWs to serve as a connector between the community and health/social services to facilitate access to services and improve the quality and cultural humility of service delivery. CHWs can undertake various activities including outreach, community education and workshops, resource navigation, social support and advocacy.

CHW staff will be expected to support Project New Yorker to perform outreach and community engagement events, conduct neighborhood mapping to identify and/or confirm available services, and help individual residents to get connected to these services.

Key Responsibilities

- Support community-based health emergency response including outreach (e.g. flyering, tabling, community conversations/meetings, etc.);
- Develop strong relationships with stakeholders and maintain regular communication with partners and allies.
- Collaborate with stakeholders to identify emerging community needs and opportunities to improve program operations.
- Use data and stakeholder perspectives to develop, propose, and implement strategies toward greater program effectiveness, sustainability, and more accessible & equitable service delivery.
- Ensure program deliverables are met, key metrics are tracked, and required reports are submitted.
- Conduct research and use data analytics and qualitative methods to better understand program operations and performance, including utilization and program engagement, and to drive programmatic improvement and evaluation.
- Link people to health care and social service resources including health insurance, food, housing, quality care and health information;
- Conduct assessments of community resources and needs as identified.



Skills

- Ability to work in a team as well as lead independent projects, and maintain good working relationships at all levels of the organization.
- Experience with databases/or high degree of experience with Excel and other data management programs preferred.
- Ability to manage a caseload of up to 10 clients at a time.

Qualifications

- High school diploma/GED, or Bachelors degree preferred
- Previous experience working with high-need priority populations preferred
- Experience in **one additional language (Punjabi, Spanish, or French/Creole) is required**

How to Apply

- Please send your resume and cover letter to “info@projectnewyorker.org” with the subject title “Community Health Worker Position”.
- Submit a writing sample.